



Notice of a public meeting of

Planning Policy and Local Plan Advisory Group

To: Councillors Pavlovic (Chair), Ayre (Vice-Chair),
Crawshaw, Myers, Orrell, Rose, Steward and Vassie

Date: Tuesday, 13 October 2026

Time: 5.30 pm

Venue: West Offices - Station Rise, York YO1 6GA

AGENDA

1. Apologies for absence

To receive and note apologies for absence.

2. Declarations of Interest

(Pages 7 - 8)

At this point in the meeting, Members and co-opted members are asked to declare any disclosable pecuniary interest, or other registerable interest, they might have in respect of business on this agenda, if they have not already done so in advance on the Register of Interests. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

[Please see attached sheet for further guidance for Members].

3. Public Participation

Friday At this point in the meeting members of the public who have registered to speak can do so. Members of the public may speak on agenda items or on matters within the remit of the committee.

Please note that our registration deadlines are set as 2 working days before the meeting, in order to facilitate the management of public participation at our meetings. The deadline for registering at this meeting is **5:00pm on Friday 9 October 2026**.

To register to speak please visit www.york.gov.uk/AttendCouncilMeetings to fill in an online registration form. If you have any questions about the registration form or the meeting, please contact Democratic Services. Contact details can be found at the foot of this agenda.

Webcasting of Public Meetings

Please note that, subject to available resources, this meeting will be webcast including any registered public speakers who have given their permission. The meeting can be viewed live and on demand at <http://www.york.gov.uk/webcasts>.

4. Minutes (Pages 9 - 16)

To approve and sign the minutes of the meeting of the Public Planning and Local Plan Advisory Group held on Tuesday 9 June 2026.

5. Terms of reference – Previous Action (Pages 17 - 24)

Appended to this document are proposed Planning Policy and Local Plan advisory group terms of reference (TOR). The TOR document outlines the group's purpose, objectives, scope, membership, and responsibilities and clarifies the group's role and authority within the City of York Council's overall governance structure.

Following discussions at PPLPAG in June 2026, there have been minor revisions to TOR to address matters raised to address:

- Address the role and interaction between the Chair and vice Chair of Planning in relation to policy discussion, voting issues and escalation of issues;
- Feedback from the group should be to the relevant decision

maker; and

- Ensure clarity of the groups recommendations as to areas of consensus and areas of diversion.

6. Local Plan Update (Pages 25 - 60)

This report seeks to update PPLPAG on progress on the preparation of the new Local Plan and the supporting Local Plan timetable.

Following PPLPAG in June, this report includes an update on evidence base commissioning to support the new Local Plan, as requested.

7. Housing Needs Evidence (Pages 61 - 130)

This briefing sets out the housing needs evidence proposed to support the preparation of the Local Plan as one of the core themes the plan will need to address.

It is necessary to ensure we have both a citywide and more granular understanding of the city's housing needs. We intend to prepare a Local Housing Needs Assessment and more detailed assessment for specialist housing needs. The Housing Team have already undertaken work on Strategic Housing Needs Assessment for people with learning disabilities and Autistic people.

8. Non-Statutory Planning Guidance (Pages 131 - 180)

This report seeks Members' views on the proposed approach to the preparation and implementation of non-statutory planning guidance to support the emerging Local Plan. Non-statutory guidance will provide clarity to applicants, decision-makers and stakeholders on the interpretation and application of Local Plan policies.

The draft non-statutory guidance prepared for discussion are:

1. Draft supported and specialist housing, accessibility and new housing, co-living developments non-statutory planning guidance
2. Draft House extensions non-statutory planning guidance
3. Draft short-term housing lets non-statutory planning guidance

Additionally, this report also reports to Members that the National Planning Policy Framework (NPPF) has determined superseded previous discussions in relation to hot food takeaway decisions. Policy HC5 in

NPPF 2026 requires a reasonable walking distance of 400m. Guidance endorsed at the July Executive Member Decision Session therefore needs adjustment to be compliant with national policy.

9. Urgent Business

Any other business which the Chair considers urgent under the Local Government Act 1972.

Contact Details:

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For more information about any of the following please contact the Democratic Services Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports and
- For receiving reports in other formats

Contact details are set out above.

Alternative formats

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We can also translate into the following languages:

我們也用您們的語言提供這個信息 (Cantonese)

এই তথ্য আপনার নিজের ভাষায় দেয়া যেতে পারে। (Bengali)

Ta informacja może być dostarczona w twoim własnym języku. (Polish)

Bu bilgiyi kendi dilinizde almanız mümkündür. (Turkish)

یہ معلومات آپ کی اپنی زبان (بولی) میں بھی مہیا کی جاسکتی ہیں۔ (Urdu)